



## Aldryngton PTA

### Minutes of PTA Committee Meeting 11<sup>th</sup> November 2009 Revision 0

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#### 1. Present

Graham Begg  
Peter Kemm  
Helen Grieves

Stephen Lea  
Simon Windisch  
Justine Bark

Elaine Stewart  
Vicki Adams

#### 2. Apologies

Sara Mackenzie  
Sue Beasley

Avril  
Emma Dunn

Usha Mistry  
Eric Augustine

### **3. Minutes of Previous Meeting**

The minutes of the previous meeting dated 5<sup>th</sup> October 2009 were accepted as being correct.

### **4. Treasurer's Report**

The accounts prepared by SL were reviewed and accepted.

The annual reports and accounts were signed by PK and SW; to be placed on the PTA website and copied to the secretary. SL

PTA funding request form was tabled and accepted.

Discussion of spending of PTA funding decisions to be minuted and copied to JF by SL. SL

### **5. Annual Quiz Night**

The quiz night was considered a great success and was enjoyed by all. Lessons to be learnt for next year:

- Same number of tables as teams to be provided
- Answer sheets to be distributed to adjacent tables for marking in a flexible manner.
- Lottery license to be posted on the door.
- Raffles tickets to be 20p each with no names on tickets.

### **6. Text 2 Parents**

Need to clarify with parents if the emergency contact number can be used for the distribution of general information. ES to contact parents by newsletter. ES

Form used when new children start up at school to be amended. ES

## 7. Christmas Fayre

Sub-committee to be set-up to organize the Christmas Fayre; date: Sunday<sup>th</sup> Nov. 8pm at home of SW . SW,GB, HG to attend.

- Xmas tree to be setup on 4<sup>th</sup> December
- Ruth Shelton and JB can help organize but not attend.
- Jane Edmunds: Wrap a present
- Raffle
- Lottery tickets: JB to order 4000
- ES to organize Year 5 and 6 games
- Lottery license: PK/GB to arrange
- No locally grown private stalls to be permitted.
- Advertising in the programme to be delayed for another occasion.

## 8. Longterm Objectives

The following ideas were discussed:

### A. Quiet Areas

Located adjacent to Mrs Gregory's classroom and Mrs Lees office, and located adjacent to Miss Thorn's classroom: On hold as PTA objective.

### B. DT Room

To be located between Mr Vachers and Mrs MacDonalds classrooms.

On hold as PTA objective, considered to be more suitable as a school project.

### C. Air Conditioning.

For Middle School: after some investigation 4 portable A/C units were required for each classroom at a purchase price of £1500. Overall considered to be too expensive to run and too noisy.

### D. Climbing Wall

To be located on the wall outside Mr Vachers classroom. Wall to include a spur into the grass/mud area creating a T-shape. Wall to include wooden backing panel against brickwork. PK  
Ground to be improved with astro type turf, chippings or similar. Considered to be a benefit to all children. PK to develop further and obtain quotes and detail.

An overall strategy improvement plan is required to encompass all of the outside developments and improvements such as the Quiet Area, Climbing Wall, Allotment and Maintenance of the gazebo and adventure playground chipping. tba

Ideas for development of the outside area to be requested from parents in the newsletter SW

## 9. Funding Requests

The following specific funding requests were discussed:

### A. Blinds

With the sun shining through the windows of Mrs Walker's and Mrs Thorn's classrooms, the white board cannot be seen with the existing blinds lowered. Options are to fund new blinds or paint existing blinds with black fabric paint.

Also the sky lights would benefit from the fitting of blinds.

GB to investigate further before a decision is made.

GB

### B. Boiler for Swimming Pool

Funding ref 003/10. Cost in full of £3500. PTA agreed to the full payment.

### C. Astronomy Road Show

Funding ref 002/10. Paid for by Julia with 10% discount. PTA agreed to fund.

## 10. Garden Project Management

Ian Head and Anne McKerr have kindly offered to lead the garden project and the PTA/school gladly accept the offer.

IH and AM will develop the scope with ES.

SW to confirm details with IH and AM

Assistance to be requested in the news letter.

SW

SW

Allotment area and the general environment, this will be included in the longterm objectives.

## 11. PTA Website

Improvements to the website are on hold.

## 12. Garage Door

JB to investigate new door, cost from £179 to £300. PTA agreed to the funding on the new door.

JB

## 13. PTA Fund Raising Workshop

To be held on 28/1/2010 from 6:45pm to 9:00pm and run by NCPTA. GB and SL to attend.

## 14. AOB

- NCPTA insurance to be renewed. SL to action. SL
- Advances to Quiz and Disco. No major expenses so no advances required.
- Bottles of wine for Alan Harland. PTA agreed to purchase. SL
- Lottery license renewal. PTA agreed to fund. PK
- Cake Sales. Mrs MacDonalds to be delayed from Thursday to Friday.

## 15. Next PTA Committee Meeting

Tuesday 26<sup>th</sup> January 2010 at 8pm.