



Aldryngton PTA

Minutes of PTA Committee Meeting 15th September 2010 Revision 0

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1. Present

Peter Kemm
Graham Begg
Helen Grieves

Simon Windisch
Stephen Lea
Melda Baxter

Siana Butt
Peigi Wang
Elaine Stewart

2. Apologies

Justine Bark

Emma Dunn

	Action
<p>3. Minutes of Previous Meeting</p> <p>The minutes of the previous meeting dated 15th September 2010 were accepted as being correct with the following corrections: Present/Apologies: Elaine Stewart was present. 10B – JB to arrange min-digger 10C – Estimated cost of bamboo screens is greater than £320</p> <p>Actions carried forward; others arising. 12A. Portable lighting for path – GB to call JB 12D. Cake Sales – SB to assist HG at next cake sale on 14/10/10.</p>	
<p>4. Treasurer's Report</p> <p>No report submitted as no real change from last meeting.</p>	
<p>5. Letter to Parents</p> <p>SL has prepared letter to parents to inform them of PTA committed purchases and request assistance. All committee to sign letter. Presently being reviewed by PK and GB.</p>	PK & GB
<p>6. Parents Evening</p> <p>PTA to attend and gain parents interest and assistance: Afternoon session of 12/10/10:GB Evening session of 13/10/10: SL, PK, ES</p> <p>PK to prepare “poster” of PTA purchases and activities.</p>	PK

<p>7. Funding Requests</p> <p>A. Laptop trolley is not required as there is no longer external funding available for laptops. PTA funding to be diverted from trolley to purchase 6 laptops – Approved.</p> <p>GB to investigate lockable cabinet.</p> <p>B. SL reminded all that PTA is constituted as a charity so the committee acts as trustees; the named trustees on the website are SL, SW, ES and Terry. ES should be listed with school address. SL to check. SL to indicate who is chair.</p> <p>C. Governors are keen to investigate other sources of fund raising; meeting scheduled for 19/10.</p> <p>D. Roana to investigate card making companies.</p> <p>E. Consider auction of promises.</p>	<p>GB</p> <p>SL</p>
<p>8. Communication</p> <p>A. How to communicate to parents – PTA and school newsletters tend to overlap; in future use school newsletter; and if PTA has no message then just include “remember PTA” note.</p> <p>B. Texting and Website: Gavin Murdoch will manage website activities; also use the twitter and facebook accounts. Texts for parents to be sent to Lyn. GB to check that no trace of contact is left.</p> <p>C. GB to look at matrix for channeling All issues to be deferred to the next meeting.</p>	
<p>9. Quiz Night</p> <p>TENS form to be issued. Stock items: content of garage to be checked. Any short items to be purchased. GB to inform JB.</p>	<p>SL SW & MB GB & JB</p>
<p>10. Cake Sales</p> <p>HG to step down at Xmas; SB to assist at Mrs MacDonalds cake sale.</p>	<p>HG & SB</p>

<p>11. Others</p> <p>Bouncy castle – Consider booking castle at next meeting. Pool – SL to investigate pyramid pricing and report at next meeting. Happy circus – wish to promote xmas special; SL to investigate. Disco - SL to setup lights and arrange marshalling through field.</p>	<p>SL SL SL</p>
<p>12. Christmas Fayre</p>	
<p>13. Next PTA Committee Meeting</p> <p>Wednesday 3rd November 2010 at 7:30pm.</p>	