

Aldryngton Primary School PTA Treasurer's Report – 19 July 2011

Executive Summary

As this is the last Treasurer's Report of the PTA's financial year (which ends on 31 August) I present a summary of income and expenditure for the year.

The forecast total income for the year is £23,033 (page 2) and expenditure (page 3) is £26,166. The latter includes £20,619 donated to school: items invoiced for the period 1 April 2010 – 31 March 2011, donations for Christmas and Leavers' Parties, 2009-10 cake sale money not claimed until the current year, and some other minor items. The balance of £5,547 is the cost of running the PTA's activities. Subtracting this sum from the total income yields a total amount raised for school of £17,486. See page 5 for a summary of the main fundraising events.

Of the total raised, £15,020 has been committed (page 4), leaving £2,466. However, £507 of this is cake sale money to be spent at the School Council's discretion. Thus £1,960 remains available without drawing on the PTA's reserves.

In 2008-9 the PTA's balance increased by about £800 and in 2009-10 by about £3,300 which has covered the excess expenditure of about £3,000 which was largely due to swimming donations for the 2009 season not being repaid to school until the 2010-11 invoice.

Balance of account at 19 July 2011

Current Account -	£	150.00
Reserve Account -	£	13,291.71
Capital Account -	£	4,383.87
Total bank		<u>£ 17,825.58</u>
Petty Cash	£	963.31
Total		<u>£ 18,788.89</u>

The above includes all cheques not yet confirmed cashed at or issued since 30 June 2011:

1875	£	4.50	Cake sale expenses – reimbursement to Melda Baxter
1882	£	145.00	Replacement PA speaker – reimbursement to Simon Windisch
1883	£	16.99	Cake sale expenses – reimbursement to Simon Windisch
1885	£	437.28	Try-a-Tri trophies – payment to Running Imp Ltd
1886	£	50.20	Tent pegs for traversing wall – reimbursement to Peter Kemm
1887	£	85.40	Bar expenses – reimbursement to Kevin Rackley
1888	£	49.85	Bar expenses – reimbursement to Mike Mackenzie
1889	£	33.00	Refreshments expenses – reimbursement to Siana Butt
1890	£	10.63	Refreshments expenses – reimbursement to Erika Augusti
1891	£	404.85	Try-a-Tri, Summer Fayre, and Sports Day expenses and PTA garage padlock – reimbursement to Graham Begg
1892	£	14.61	Cake sale expenses – reimbursement to Simon Windisch
1893 – 7	£	692.70	Try-a-Tri/Summer Fayre BBQ expenses and half of profit – payment and reimbursements to 84 th Reading Scout Group and Group members
1898	£	72.00	food for Leavers' Party (reimbursement to Jane Lewis)

and also Pool Club balance cheques (£112.00), Try-a-Tri sponsorship cheque (£25.00), and 2p trail money by cheque from Graham Begg (£204.40) not yet paid in and Pool Club deposits transferred from PayPal (£137.05) not yet confirmed cleared.

Income

26 May 2011 – 19 July 2011

Pool Club deposits and balance payments	£ 2,258.88*
Parent donations for Tri-a-Try	£ 15.00
Miss Thorn's class cake sale – takings excl. float	£ 109.60
Mrs Walker's class cake sale – takings excl. float	£ 108.89
Try-a-Tri – Refreshments takings excl. float	£ 203.65
Try-a-Tri – BBQ takings excl. float	£ 606.95
Try-a-Tri – sponsorship	£ 2,765.10
School swimming donations	£ 2,592.00
Mrs Messeder's class cake sale – takings excl. float	£ 85.60
Parent donation by CAF cheque	£ 75.00
Summer Fayre – Refreshments takings excl. float	£ 332.73
Summer Fayre – BBQ takings excl. float	£ 455.13
Summer Fayre – bar takings excl. float	£ 396.21
Summer Fayre – bottle tombola takings excl. float	£ 316.25
Summer Fayre – Upper School stalls excl. float	£ 407.05
Summer Fayre – all other stalls excl. float	£ 855.04
2p Trail	£ 204.40
Miss Cullinane's class cake sale – takings excl. float	£ 106.85
Donations	£ 100.00
Total for this period	<u>£ 11,995.33</u>
Total for the year	<u>£ 21,943.55</u>

(per cashbook; an excess of £84.49 has accumulated in the totals quoted in Treasurer's Reports which I have not yet tracked down. The cashbook provides the authoritative figure.)

*Including £112.00 in cheques received but not yet banked and £137.05 PayPal transfer not yet confirmed cleared.

Anticipated income items for the remainder of the year:

Gift Aid on School swimming donations	£ 645.00
Gift Aid on Try-a-Tri sponsorship	£ 419.75
Gift Aid on other donations	£ 25.00

Total £ 1,089.75

Anticipated final total £ 23,033.30

An application for £10,000 is being made to the Foyle Foundation Small Grants Scheme, in support of the Grounds Development programme.

Expenditure

26 May 2011 – 19 July 2011

TEN for Summer Fayre – payment to WBC	£ 21.00
Replacement PA speaker – reimbursement to Simon Windisch	£ 145.00
Cake sale expenses – reimbursement to Simon Windisch	£ 31.60
Try-a-Tri trophies – payment to Running Imp Ltd	£ 437.28
Tent pegs for traversing wall – reimbursement to Peter Kemm	£ 50.20
Summer Fayre bar expenses	
– reimbursements to Kevin Rackley and Mike Macintyre	£ 135.25
Summer Fayre refreshments expenses	
– reimbursements to Siana Butt and Erika Augusti	£ 43.63
Summer Fayre expenses – reimbursement to Graham Begg	£ 271.49
Try-a-Tri expenses – reimbursement to Graham Begg	£ 97.30
Sports Day squash expenses – reimbursement to Graham Begg	£ 27.57
Padlock for PTA garage – reimbursement to Graham Begg	£ 8.49
Try-a-Tri and Summer Fayre BBQ expenses	
– reimbursements to 84 th Reading Scout Group members	£ 343.31*
Half share of BBQ profits – payment to 84 th Reading Scout Group	£ 359.39*
Food for Leavers' Party – reimbursement to Jane Lewis	£ 68.50
Total for this period	<u>£ 2,040.01</u>
Total for the year	<u>£ 26,015.85</u>

(per cashbook; an excess of £469.12 has accumulated in the totals quoted in Treasurer's Reports which I have not yet tracked down. The cashbook provides the authoritative figure.)

*To calculate the overall net income from the Try-a-Tri and Summer Fayre, the BBQ expenses and share to the Scout Group have been divided in proportion to the BBQ takings at the two events.

Anticipated expenditure items for the remainder of the year:

Resus training fee – payment to Lesley Wilmott	£ 150.00
Total	<u>£ 150.00</u>
Anticipated final total	<u>£ 26,165.85</u>

Authorised and proposed items

Items purchased following authorisation by the PTA Committee will appear on the School's invoice to the PTA for the year to 31 March 2012.

Invoiced items (per school's interim invoice of 6 July)

–	Half of swimming pool gas – 2010 season	£ 53.84
–	Half of swimming pool gas at 6 July	£ 26.09
–	Half of swimming pool water at 6 July	£ 250.00
–	Half of swimming pool chemicals at 6 July	£ 576.22
–	Half of microbiological analysis	£ 29.87
–	Third of paper at 6 July	£ 300.00
–	Swimming pool donations 2011	£ 2,580.00
–	Parental donation	£ 100.00
–	Gift Aid on swimming pool and parental donations	£ 670.00
–	Novelty litter bins (cake sale money)	£ 615.06
009/12	Minor items of pool play equipment for Pool Club use	£ 66.35
010/12	Pool Hoover	£ 2,450.00
011/12	PTA BBQ set	£ 41.69
012/12	Gazebos	£ 169.90
Total		<u>£ 7,929.02</u>

Standing items – estimates based on 2010 – 11

–	Third of paper – remainder	£ 233.33
–	Third of Text2Parents	£ 300.00
–	Half of pool running costs – remainder	£ 1,600.00
–	Site Controller w/e pool duties	£ 250.00
Total (estimate)		<u>£ 2,383.33</u>

Approved items

001/12	Traversing Wall groundworks	£ 2,570.00
002/12	Computers for ICT suite	£ 1,400.00
003/12	Small drums (10) for Lower School	£ 130.00
004/12	Floor drums (3) for Foundation Stage	£ 153.00
005/12	Xylophones for Middle School	£ 155.00
006/12	Bilingual story books for Lower School	£ 100.00
007/12	Multicultural books for Library	£ 200.00
008/12	Steps for Foundation Stage whiteboards –made by Simon Feist	
Total		<u>£ 4,708.00</u>

Grand total to date £ 15,020.35

New requests

013/12	DT items for Lower School (Nina Walker)	£ 69.00
014/12	Outdoor classroom chair (Grounds Development Group)	£ 565.00

Total income from the principal PTA events of the year

These are approximate totals as it is not always possible to apportion accurately expenses between events. The totals do not match the income and expenditure totals for the year given above as these include other items. There may still be expenditure against the Summer Fayre or income from the Pool Club of which I am not yet aware.

Event	Gross Income	Expenditure	Net Income
School Discos	£ 2,639.53	£ 1,166.00	£ 1,473.53
Cake Sales	£ 1,122.25	£ — *	£ 1,122.25
Family Quiz Night	£ 398.00	£ 282.25	£ 115.75
Wrap-a-Present	£ 648.72	£ 472.29	£ 176.43
Christmas Cards	£ 630.00	£ 497.99	£ 132.01
Christmas Fayre	£ 3,158.98	£ 907.89	£ 2,251.09
Try-a-Tri	£ 4,034.45†	£ 730.77	£ 3,303.68
Summer Fayre	£ 2,762.41	£ 351.00	£ 2,411.41
2p Trail	£ 204.40	£ —	£ 204.40
Pool Club	£ 3,618.93	£ 220.80**	£ 3,398.13
Swimming donations	£ 3,240.00†	£ —	£ 3,240.00
Miscellaneous donations	£ 325.00	£ —	£ 325.00

*Expenses of £92.74 have been incurred in running this year's cake sales; however, it has not been customary to deduct these expenses from the money made available to classes. This year cake sale money has been spent in accordance with the wishes of the School Council rather than individual classes but cake sale expenses have been treated as before.

†Including Gift Aid claimed but not yet received.

**Including £150.00 payment to Lesley Wilmott for resus training not yet made.

Pool Club

A total of 67 family and 24 single memberships have been sold, yielding an income of £3618.93 (with the balance of one single membership still owing). Membership fees reached the minimum of £48 family and £24 single under the price-drop scheme.

This includes the £20 deposits paid by three families (Bertrand, Bevan, and Parsons) who will do the chemical checks over the period Andy is on his summer holiday. It is proposed to refund these deposits. If agreed, and taking into account the Pool Co-ordinator's free family membership, the effective number of family tickets sold will be 63 and the income will be £3,558.93, compared to £3,686 last year, when 68 family and 13 single memberships were sold.

*This is £220.00 less than the figure given above, which includes income from the 2010 season received after the PTA's financial year-end of 31 August.

Stephen Lea
Treasurer, Aldryngton PTA
treasurer@aldryngtonpta.com

19 July 2011