

## Aldryngton Primary School PTA Treasurer's Report – 28 September 2011

### Executive Summary

As this is the first Treasurer's Report of the PTA's financial year (which starts on 1 September) I present the closing balance for the year to 31 August 2011 and the balance for the present year to date. The accounts for the year to 31 August were presented at the PTA AGM on 22 September and accepted subject to independent examination, as required by the Charity Commission and the terms of the fraud clauses of the PTA's insurance policy. The PTA is fortunate that Alan Harland has once again agreed to act as Independent Examiner.

In previous years, the PTA has paid school's invoice towards the end of the school's financial year, in January or February. This year a first instalment of £11,363 has been paid in September, to improve school's cash flow. The estimated cost of the remaining items already promised is £4,386, which exceeds the balance of the Reserve Account by £638. The PTA is being asked to fund the netball court markings put in over the summer at a cost of £2,621. If this is approved, and taking into account the balance of last year's cake sale money (£507) which is to be spent on Grounds Development projects at the School Council's discretion, the PTA currently has just £817 of uncommitted funds in hand.

I could follow John Major's example when, as Prime Minister, he blamed his government's economic woes on the previous administration, but I would rather view this as a challenge to the PTA – we need to make sure that we have plenty of successful events this year!

### Balance of account at 31 August 2011

Current Account -	£ 150.00
Reserve Account -	£ 15,154.68
Capital Account -	£ 4,383.87
Total bank	<u>£ 19,688.55</u>
Petty Cash	£ 38.31
Total	<u>£ 19,726.86</u>

### Balance of account at 27 September 2011

Current Account -	£ 150.00
Reserve Account -	£ 3,747.97
Capital Account -	£ 4,383.87
Total bank	<u>£ 8,281.84</u>
Petty Cash	£ 49.56
Total	<u>£ 8,331.40</u>

The above include all 2010-11 cheques not yet confirmed cashed at 31 August 2011:

1875	£ 4.50	Cake sale expenses – reimbursement to Melda Baxter
1882	£ 145.00	Replacement PA speaker – reimbursement to Simon Windisch
1883	£ 16.99	Cake sale expenses – reimbursement to Simon Windisch
1886	£ 50.20	Tent pegs for traversing wall – reimbursement to Peter Kemm
1892	£ 14.61	Cake sale expenses – reimbursement to Simon Windisch
1895 & 1897	£ 393.70	Try-a-Tri/Summer Fayre BBQ expenses and half of profit – payment and reimbursements to 84 <sup>th</sup> Reading Scout Group and Group members
1899	£ 150.00	Resuscitation training – payment to Lesley Wilmott

and 2011-12 cheques issued since 1 September:

1901	£ 60.00	Disco 20 Oct – deposit to City Nights Discos
1902	£ 11,363.72	School invoice against PTA promises – payment to school
1903	£ 32.99	Pool Club expenses – reimbursement to Sue Beasley

The total of £775.00 in uncleared cheques carried forward is somewhat exceptional.

## **Income**

### **20 July 2011 – 31 August 2011**

Parent donations for Tri-a-Try	£ 66.00
Pool Club balance payment	£ 14.00
Gift Aid on pool and other donations and Try-a-Tri sponsorship	£ 1,089.75
Total for this period	<u>£ 1,169.75</u>
Total for the year	<u>£ 23,162.54</u>

### **1 September 2011 – 27 September 2011**

Henley Triathlon donations	£ 61.25
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The application for £10,000 made to the Foyle Foundation Small Grants Scheme, in support of the Grounds Development programme (specifically the proposed outdoor stage), was unsuccessful. The main reason was because we were up against some very strong competition with only 1 in 10 applications being funded. Compared to the other organisations seeking funding, it looked like we were in a stronger financial position and our information showed that the PTA was a successful fundraising body. Successful applicants were (or showed they were) in a position of immediate financial need. Thanks to Rhona Phipps for pursuing this; for other grants she's currently looking at, the school is eligible to apply directly.

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## **Expenditure**

### **20 July 2011 – 31 August 2011**

Resuscitation training fee – payment to Lesley Wilmott	£ 150.00
Food for Leavers' Party – reimbursement to Helen Osborn	£ 21.62
Total for this period	<u>£ 171.62</u>
Total for the year	<u>£ 26,571.94</u>

### **1 September 2011 – 27 September 2011**

Disco 21 October – deposit to City Nights Discos	£ 60.00
School invoice against PTA promises – payment to school	£ 11,363.72
Pool Club expenses – reimbursement to Sue Beasley	£ 32.99
Total	<u>£ 11,456.71</u>
Total for year to date	<u>£ 11,456.71</u>

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## **Authorised and proposed items**

Items purchased following authorisation by the PTA Committee will appear on the School's invoice to the PTA for the year to 31 March 2012.

### **Invoiced items** (per school's interim invoice of 8 September, paid 9 September)

–	Half of swimming pool gas – 2010 season	£ 53.84
–	Half of swimming pool gas at 1 September	£ 377.10
–	Half of swimming pool water at 1 September	£ 375.00
–	Half of swimming pool chemicals at 1 September	£ 576.22
–	Half of microbiological analysis	£ 119.50
–	Third of paper at 6 July	£ 300.00
–	Third of Text2Parents	£ 313.33
–	Swimming pool donations 2011 + other donation	£ 2,680.00
–	Gift Aid on swimming pool and parental donations	£ 670.00
–	Novelty litter bins (cake sale money)	£ 615.06
001/12	Traversing Wall astroturf	£ 2,506.33
009/12	Minor items of pool play equipment for Pool Club use	£ 66.35
010/12	Pool Hoover	£ 2,450.00
011/12	PTA BBQ set and tools	£ 41.69
012/12	Gazebos	£ 169.90
–	Reimbursement of cheque wrongly attributed to Try-a-Tri	£ 49.40
<b>Total</b>		<b><u>£ 11,363.72</u></b>

### **Standing items – estimates based on 2010 – 11**

–	Third of paper – remainder	£ 233.33
–	Half of pool running costs – remainder	£ 1,000.00
–	Site Controller w/e pool duties	£ 250.00
<b>Total (estimate)</b>		<b><u>£ 1,483.33</u></b>

### **Approved items**

002/12	Computers for ICT suite	£ 1,400.00
003/12	Small drums (10) for Lower School	£ 130.00
004/12	Floor drums (3) for Foundation Stage	£ 153.00
005/12	Xylophones for Middle School	£ 155.00
006/12	Bilingual story books for Lower School	£ 100.00
007/12	Multicultural books for Library	£ 200.00
008/12	Steps for Foundation Stage whiteboards –made by Simon Feist	
013/12	DT items for Lower School (Nina Walker)	£ 200.00
014/12	Outdoor classroom chair (Grounds Development Group)	£ 565.00
<b>Total</b>		<b><u>£ 2,903.00</u></b>

**Grand total to date (estimate)** **£ 15,750.05**

### **New requests**

015/12	Netball court markings (Grounds Development Group)	£ 2,621.00
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Stephen Lea  
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28 September 2011