

Minutes of the Aldryngton PTA Meeting 18 January 2012

1. Present

Stephen Lea, Simon Windisch, Graham Begg, Simon Feist, Sarah Hanson, Elaine Stewart, Avril Kiff, Julia Franks, Tanya Newell, Justine Bark, Kirsty Scott, Graeme Wood, Peter Kemm, Sue Beasley

2. Apologies

Siama Butt, Melda Baxter, Kirsty Hill, Rhona Phipps

3. Minutes of last meeting and actions arising

- Access to garage confirmed: Graeme has the key
- Triathlon: Stephen has been contacted by Anna Tompkins, HETCo's fundraising co-ordinator for the Henley Challenge for payee details for the PTA and George's Marvellous Medicine Fund; he has passed these on to them. The total raised is not yet known. **Action Tanya/Stephen: need to write cheque to George's Marvellous Medicine for shared money.**
- Planters bought, further £200 required for soil.
- Safeguarding subcommittee has yet to meet. Elaine and Julia had carried out risk assessments for the Bhuna & Bingo Night and the Christmas Fayre. **Action Stephen: to arrange meeting of safeguarding subcommittee.**
- Stephen needs to complete annual treasurers report
- The minutes were agreed as being correct

4. Christmas Fayre feedback

- Many thanks given to all who helped at Fayre.
- Feedback received indicated that some attendees felt it was smaller than in previous years and that we didn't use as much of the school.
- The question was raised that we should we give the Y5/6 stalls more space. Fayre was tied in with the enterprise scheme which encouraged pupils. If the school does this again then we need more space, could potentially use TG's classroom. Much more money was raised than normal from this element.
- Commercial stalls were not overly profitable. We need to book further in advance and collect deposit to deter no shows. Peter to be commercial stalls coordinator.

- It was thought we would sell more raffle tickets if we have a greater number of separate prizes. Raffle prizes need to be obtained much earlier and hampers to be created, similar to those seen in the past. Justine volunteered for position of raffle coordinator.
- Are coordinators required for each aspect of the fayre? This year five time slots for staffing stalls instead of two but perhaps we should change to hour long slots? In practice half hour was often stretched to 45 minutes.
- Teaching staff could mention the volunteer system for coordinators at the parents' evening.
- Indian food was a good success. PTA funded ingredients and we could have sold three times the amount. More of a savoury focus to next year's food.

5. Treasurer's report

Attached report

- Wherever possible all future donations to school to be processed by the PTA to allow gift aid recovery. **Action Julia: to check future payment routes.**
- Request No. 002/12 - Computers for ICT Suite: school will buy further equipment against the outstanding amount of £887.
- Requests Nos. 003-005/12 - Musical instruments: relevant school staff have been reminded of these approved items which need to be ordered by Jan 27th
- Requests Nos. 006-007/12 - The story books have been ordered.
- Request No. 013/12 - DT items: Julia Marshall has spent her class's share of this; other LS school staff have been reminded and are expected to spend their share.
- Request No. 014/12 - Outdoor classroom furniture: Sarah Hanson and Simon Feist reported on behalf of the Grounds Development Group. Nothing suitable has been identified from commercial suppliers. Alternative solutions are being investigated. The PTA will not be invoiced for this item in this (school) Financial Year.
- Request No. 015/12 – Netball court spray markings: We do now have the money to pay for this but can't commit to anything further items this school Financial Year. Approved.
- Funding requests for approval.
 - Previously agreed £200 for netball kit increased to £264.
 - Playground markings. The School Council are choosing designs and the work will be carried out over the Easter holidays. Approval held over to next meeting.

- An advance of £150 to Justine Bark for Disco expenses was approved.
- Planters, a further £200 for soil to be requested.
- Reception steps. Simon Feist to claim costs but will make a future financial donation. Funding approved.
- The second hand clothes sales have made £48 so far. Many thanks to Vicki Adams for running this scheme.
- Easy fundraising has already raised £25, could raise a lot more. There are currently 15 registered supporters of whom eight have actually raised anything.
Action Simon W: To put a link on PTA website to promote.

6. Disco Thurs 9 February

- Many thanks to Jusitne for organising the disco.
- Jackie Smith is arranging a poster competition for the disco. Teachers are doing it with house points, all the children create a disco poster, all entrants get a house point and the winner gets to design the new poster.
- Permanent lighting along the path required to allow safe site access. **Action Simon F: To consider, Steve Hiscox to be asked for advice/installation.**
- Sound levels at both discos to be monitored to make sure they are suitable.

7. Try-a-Tri update

- John Thompson does not require action from PTA at present but he has started contacting external companies.
- Consideration made to "Olympicise" this year's event with gold, silver and bronze awards.
- Scouts to be asked to provide food on the day.

8. Pool Club 2012

- Financial figures from last few years were discussed, energy costs fears were not realised and staff costs were lower than expected however capital items were £200 over.
- Training for George to be considered regarding pool maintenance. To be asked about performing weekend chemical changes.
- Repairs: Pool to be drained and repaired as necessary. George overseeing process and work has already begun.

- Swimming lessons for children were successful and will be advertised for 2012 season.
- 2012 pricing to remain at last year's levels. To be advertised as final price rather than 2011 system of lower costs and applicant number increased.
- Pool Club stand to be on show at next parents evening, advertise at assemblies? Further consideration to be made regarding open day.
- Season opening to be last week of half term, i.e. Monday 28th May.
- Deadline for pool club applications Friday 20th April, all online.
- Rota considerations to be made Pool subcommittee:
 - Bank holidays to be non rota days?
 - Consideration to be made regarding final hour, should it be non rota due to low attendance?
 - Should a late rota only be available on certain days?
- Summer pool cover needs attention to prevent damage. **Action Simon F and Peter to consider.**
- New storage bins required. **Action: whom?**
- Pool sub-committee of Stephen, Sue B, Kirsty, to meet on Wed 1st Feb 7:30pm at Sue's House.

9. Circus

- Any key dates/info held by Sue B?
- Peter will liaise with the Circus and look at Sue's circus file to discover any key dates. **Action: Peter.**
- Scouts to be asked to provide BBQ

10. AOB

- Simon W to liaise with Graham over Paypal payment system. **Action Simon W.**

11. Date of next meeting

Wed 24th April 7:30pm