

## Minutes of the Aldryngton PTA Meeting 20 June 2012

### 1. Present

Stephen Lea, Tanya Newell, Avril Kiff, Elaine Stewart, Julia Franks, John Thompson, Justine Bark, Simon Feist.

### Apologies

Simon Windisch, Kirsty Hill, Sarah Hanson, Peter Kemm, Sue Beasley, Kirsty Scott, Vicki Adams

### 2. Minutes of last meeting and matters arising

- Safeguarding subcommittee for PTA organised activities, **ongoing**.
- All future donations to school to be processed via PTA, **complete**.
- Lighting along playing field footpath, **ongoing**. **Action Julia to continue to find solution, initial ideas not financially viable.**
- Pool cover repair, **complete**.
- Storage bins for pool, **complete**.
- HETCO cheque has yet to clear, **complete**.
- Priority items for school/PTA funding partnership recorded in school budget, **complete**.
- Step materials expenses to be submitted, **action Simon F**.
- Pool storage cupboards to be purchased, **complete**.
- Grounds working party advertising, **complete**.
- Assistance for Jubilee celebrations to be advertised, **complete**.
- Try-a-Tri arrangements to be finalised, **complete**.
- Happys Circus preparations, **complete**.
- AGM arrangements, **complete**.
- Box files for PTA paperwork to be purchased, **complete**.
- Autumn live music fundraising event for parents to be considered, **action John**.

There were no other matters arising and the Minutes were agreed to be an accurate record of the meeting 25/04/12.

### 4. Treasurers report

- Treasurer's report, dated 14/06/12, was circulated and is on the website at [http://www.school-portal.co.uk/resource/4636012/84\\_06201240064421\\_84.pdf](http://www.school-portal.co.uk/resource/4636012/84_06201240064421_84.pdf).
- Drop in revenues from swimming donations and pool club membership (total numbers approximately same but mainly comprising lower priced single membership) discussed. It was felt this may be a result of paperless system of communication. A shortfall of this nature could well jeopardise the continued running of pool. Further request for parent responses already included in newsletter.
- HETCO monies to be allocated towards Thin Client project. HETCO to be notified of decision, **action Tanya**.
- Try-a-Tri sponsorship coming in and being counted, don't have all expense claims – refreshments, John's consumables etc. **action all with expenses to claim**
- Cake sales raised so far total £879. One final event left this term.

- Items agreed for funding
  - 13/16 Swimming pool repair eyelet kit
  - 13/17 Try-a-Tri medals and trophies
  - 13/18 Swimming pool operators course
- Further items held over for decision once Try-a-Tri and Circus income is known.

#### 5. School/PTA funding partnership

- Discussed within Treasurer's report

#### 6. Pool Club update

- Discussed within Treasurer's report

#### 7. Grounds Development update

- Work on outdoor classroom delayed due to damage to field. To be addressed following circus event.
- Story telling chair designs to be assessed by pupils, Sarah and Steve (wood carver).
- Outdoor classroom benching to be purchased and installed by Fowls Construction grant.
- Grounds working party to occur Saturday 7<sup>th</sup> September
- The play train repainted and waiting for paint to harden before use.
- Rhona is still seeking funds from various bodies.

#### 8. Happys Circus update

- Ticket sales so far: 75 parents, 77 children, totalling 152.
- Consideration made for first 2 rows to be child only seating.
- Children to be addressed as assembly, **action Elaine**.
- Booking letter with slip to be prepared and circulated, **action Stephen**.
- PTA representative to be available for ticket sales
- Supporting activities discussed and helpers allocated. Recorded separately along with draft layout.
- Bottle donations to be requested for delivery to PTA garage.
- Wine bottle holders to be obtained.
- Tickets supplied by Happy Circus need to be completed by hand, for collection from Monday 24 onwards, **action Lisa Lovell**.
- Risk assessment to be completed, **action Julia to coordinate**.

#### 9. Proposed events for next year

- John Thompson hasn't had time to develop the parents' live music event
- John Thompson outlined plans for a Maiden Erlegh/Lower Earley 10k Run for summer 2013. Proposed as a fundraising event for all the schools in the cluster. Need to find parents to lead for each school, e.g. through running contacts. **Action John to continue to develop this idea; action Elaine to float at cluster heads meeting.**
- Fundraiser for first half of autumn term (October), e.g. Bhuna and Bingo follow on, **action Justine and Julia to organise.**

#### **10. Loan of Candyfloss machine**

- Requests for loan of Candyfloss machine received from Loddon School PTA and Helen Kemm's Brownie Group. Peter Kemm reports a machine similar to ours costs around £700 on web. **Approved, loan fees Loddon PTA, £30; Brownies, £10.**

#### **11. AGM and succession planning**

- Subject discussed, hopefully main roles to be filled by experienced volunteers.
- Date agreed, Thursday 20<sup>th</sup> September. To be included in future newsletter, **action Stephen.**

#### **12. Aldryngton School's Golden Jubilee**

- 2014 will mark the 50<sup>th</sup> anniversary of the school. Oral history booklet to be considered and prepared.
- First intake of pupils to be approached, **action Avril.**
- MERA article to be prepared for inclusion in their residents' association booklet, **action Tanya.**

#### **13. AOB**

- Swimming lessons organised by Kirsty Scott require better notification and pre use checks. George to be better informed but has already volunteered time, **action Stephen.** Pre use check costs to be added to PTA statement, **action Julia.**
- Sports day refreshments to be served by PTA – helpers already asked to sign up as part of online permission form.
- Try-a-Tri volunteers to be formally authorised at next event. Tabards to be marked for easy identification, **action John/Simon.**
- Try-a-Tri timings thought to be of interest to participants and will be displayed on activities notice board, **action Stephen.**

#### **14. Date of next meeting**

This was the final PTA meeting of the year, AGM date Thursday 20<sup>th</sup> September.