



## PTA Annual General Meeting Agenda: Tuesday 6th October 2020

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Time and location: 7:00pm – Virtual Meeting, via Zoom

**Meeting ID:** 96637991796

**Meeting password:** 415750

All welcome!

1. Welcome and apologies
2. Approval of the minutes of the last AGM
3. Amendment to the PTA Constitution
4. Chair's report (EA)
5. Treasurer's report (RV)
6. Head's report (ES)
7. Election of Chair
8. Election of Treasurer, Secretary and Vice-Chair (including shared (co-) positions)
9. Filling of other roles, including staff and class representatives
  - Communications (newsletter, web pages): **new lead needed for 2020**
  - Christmas Cards: Charlotte Marion
  - Christmas Consumables: Sabine Bickle
  - Film Night: Shweta Bist
  - Wrap-a-Present: Priya Gupta & **new member(s) needed for 2020**
  - Christmas Fayre: Officers & all parents
  - Easter Egg Hunt: **new event lead needed for 2021**
  - Summer Fayre: Officers & all parents
  - Happy Circus: Officers & all parents - **representatives needed for sub-committee in January 2021**
  - Try-a-Tri: David Spedding, Mark Fielding, James Harvey and Sabine Bickle (Health and Safety)
  - Silver Coin Mosaics: **TBC**
  - School Discos: Natalie Stenson & Kelly Peacock
  - Quiz Nights & Bingo Nights: Philip Byrne & Officers
  - Family Lounge: Victoria Duffield & Rachel Fielding (LS) and Fiona Grant & Alison Paine (MS/US)
  - Pool Club: Sarah Byrne & **new member(s) needed for 2021**
  - Bake Sales: Anna Dieguez & Michelle Harris
  - Second Hand Uniform Sales: **TBC**
  - Textile Collections: Carolyn Simpson
  - Cash4Coins: Tiffany Forshaw
  - Staff Representatives: **TBC**
  - Class Reps: **TBC**
10. AOB
  - i) Natwest signatories
11. Date of next AGM: Tuesday 5<sup>th</sup> October 2021 or Thursday 7<sup>th</sup> October 2021 - TBC
12. Date of next PTA meeting: Tuesday 10<sup>th</sup> November 2020 - TBC

Hannah MacIndoe and Shweta Bist, Secretaries, Aldryngton School PTA  
secretary@aldryngtonpta.com

23<sup>rd</sup> September 2020