



PTA Meeting Minutes

Held on 5th May 2021

Present Committee: Anil Madineni - Chair (AM), Sabine Bickle (SB), Priya Ahluwalia (PA), Victoria Duffield (VD), Tina Shepherd (TS), Hema Ramabhotla (HR), David Spedding (DS), Hannah MacIndoe (HM), Mark Wieder - Head (MW), Amanda Bates (AB), Sarah Coleman (SC), Shweta Bist (ShB), Natalie Stenson (NS), Sarah Bryne (SB), Kelly Peacock (KP) = 15 attendees - Apologies: Rubina Samdani (RS), Emily Couniham (EC)

| Item | Minutes | Action |
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| | Welcome and apologies | |
| 1 | <p>Matters arising from last PTA Meeting: 2nd March 2021</p> <ul style="list-style-type: none"> - Matters arising from the last minutes - GDPR training | <p>Sabine Bickle: to get some dates to Anil and Shweta think a Saturday was suggested.</p> |
| 2 | <p>Treasurer's Report - See attached detailed Report</p> <ul style="list-style-type: none"> • Net loss of £3k – improvement from 3 months ago • Still large reserve in account £36k • Good fundraising from last term £1300 profit <ul style="list-style-type: none"> - Easter Egg hunt raised approximately £720 Profit. - Last non-uniform raised £217. • Year-end Accounts for Sept 2018 – Aug 2019: Submitted • Year-end Accounts for Sept 2019 – Aug 2020: Submitted • Online Banking – to consider going forward. <p>Match funding -</p> <ul style="list-style-type: none"> • £700 expected from a Vodafone in May for parent help last term. • Microsoft matching unsure how much yet, TS helped on several events (Easter trail, 2nd hand uniform) | <p>David Spedding: to investigate Online banking account for school. A monthly cost to consider but good Security and easy use of Authorisation on account. HM shared other school PTA's feedback on this and all positive. Will make things a lot easy for Treasurer and signatures of PTA.</p> |
| 3 | <p>Head Teacher's Update</p> <ul style="list-style-type: none"> • Safeguarding for Pool Club – Mr Wieder has a PPT he can share with members of Pool club. • Also discussed if DBS checks need to be in place for volunteers, but as parents should always be supervising their child (or would have passed on responsibility to other parent/carer who are attending pool side with child) do not believe they would need to be DBS checked. • SB – made us aware that the School Pool Policy/Manual does state if you are concerned with a child's welfare to report to Rainbow Plan a Wokingham Council source. • Thanks was given to the PTA and Parents for fundraising efforts, this has bought new iPads, oxford owl licenses and 10 new benches. • Office would like us to take responsibility of Google Calendar again which is on school website. | <p>Mr Wieder – to email PPT to Sarah Bryne to be circulated to Pool Club members.</p> <p>Sarah Bryne – to look into signage for changing rooms and toilet, no adults.</p> <p>Vikki Duffield happy to take on google calendar under her role as communication. If VD can liaise with Mr Windisch to pass on permission to update.</p> |

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| 4 | <p>Pool Club</p> <ul style="list-style-type: none"> • 5 Resus Sessions booked – spaces for parent helpers if needed for class lesson help – SB has informed office. • Rota has gone out and almost all booked up. • Caroline Simpson has organised the Pool Chemical Team and rotas so that Mr Bridges holiday is covered. • COVID Policy needs to be written SB to action. | <p>Sarah Byrne: to investigate non-blowing whistles and washable hi-vis vests.</p> <p>SB to keep on top of COVID policy. – Signage needs to be looked into.</p> <p>SB to check cupboard poolside for first aid stock and cleaning equipment.</p> |
| 5 | <p>School Funding Partnership -</p> <ul style="list-style-type: none"> • Funds spent, see above – thanks from Mr Wieder • A new Key box needs to be purchased for garage key to go in and to be located next to garage. Not much space in pool one and concerns may get taken out and lost. | <p>George to order and fit a new key box near garage.</p> |
| 6 | <p>Events this term: -</p> <ul style="list-style-type: none"> • Bag2School – pick up date 14th May • Summer Fayre – this is not looking like it will happen this year sadly. This event is mainly made up of the Year 6 Leavers stalls and the PTA run a small refreshment stall, blind auction and Summer raffle stall. It usually follows on from the family picnic and a showcase of Aldryngton talent (poem recitals, street dance, and a music piece) • Summer Raffle – looks unlikely to run, put any donations towards Christmas. • Cake Sale – hopefully, we can start these again from June time. Proposed week of the 28th June. We would ask all parents to donate cakes that are individual wrapped. <ul style="list-style-type: none"> • <i>Perhaps we can sell Ice Lollies at lunch breaks again? This used to be the school council children who would take round leftover ice lollies from our summer events.</i> • Non-School uniform Day – Thursday 27th May 2021 • Try a Tri – - date set Saturday 10th July 2021 – start time? - Lots to organise – We have Leads for Cycling/Running/Swimming/Admin but a refreshment team needs putting together NS and TS offered to help on day. <ul style="list-style-type: none"> • Awaiting Government Guidance if we should only have packed food to sell. Previously BBQ put on along with | <p>Anil: has communicated with Foundation parents to leave Bag2School bags at foundation gate from the 11th. CS and TS will need people to help carry bags to TS home for storage.</p> <p>Anil: has emailed Mrs Harris and Mrs Diageo who run the cake sales, with our covid safe options. We may have to run separate cake sales for each year group bubble.</p> <p>Sabine: Can you please make a crowdfunding link for non-uniform day.</p> <p>David Spedding: is leading this event – needs to circulate the list of Roles that need to be filled so that this event can go ahead.</p> |

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| | <p>donations/sponsorship from Herbies pizza and Yan Yans, perhaps FADS can be approached as well?</p> <ul style="list-style-type: none"> • suggested that lengths of pool to swim to be reduce. This is left for <i>Emily Couniham, Lead swim to finalise.</i> • A cake Sale stall could be set up too or ice lollies. <ul style="list-style-type: none"> • Craft Competition – on hold till Autumn term • Lockdown Cookbook – on hold, (may not wish to be reminded of Lockdown now almost out of it!!) <ul style="list-style-type: none"> • End of Term Disco - NS spoke with City Nights Disco, we need to read up details of large gatherings and bubble restrictions but if all lifted 21st June then we could go ahead and run the two split discos. <ul style="list-style-type: none"> • Proposed date Wed 14th July for Foundation disco run by small team who provided music and lighting and snacks. Thursday 15th July for split disco of LS then US. Price £205 for split disco 6-7pm and 7:15 – 8:30pm – email quote being sent to NS. We would be looking at double cost if run over two days professionally. • Leavers Book – A Y6 parent has asked if PTA would consider funding a Year Book rather than the Autograph books that are usually provided for Leavers to get signed. Whilst PTA would be happy to fund part of this (suggest £220,) concerns where raised that not all children may be able to be included due to Safeguarding reasons and this would need to be investigated further before proceeding. Approval will need to be sought from Lead parent on permission to use photos of children and disclaimer that will not be publicly shared. <ul style="list-style-type: none"> • Parent has spoken with Mrs Dunn and she would be willing to help children with written content in class. | <p>Sponsorship bags need sorting, medals need to be ordered, lead time 2 weeks Mr Windisch and Phillip Byrne to be contacted re the PA system, Mr W to set up, PB to speak on the day.</p> <p>(3 John Lewis vouchers to be used for Tri a Tri. Parent has agreed as long as we don't buy alcohol with it.</p> <p>Deposit of £70 may need to be paid to secure date for July but if restrictions not lifted and event does not take place then we could move deposit to potential October 2021 date for Autumn disco. NS to keep on this.</p> <p>NS or HM to speak with Y6 Parent.</p> |
| 7 | <p>Event next Term:</p> <ul style="list-style-type: none"> • Cake / Biscuit competition – Dates and someone to lead? Baking prizes like books or customised apron • Non-school Uniform Day – Date? • Christmas Panto for 2021 | |
| 8 | <p>AOB</p> <ul style="list-style-type: none"> • Continue to ask parents for nice items to donated for our prizes to our Grand Raffle. (Parents working for companies that may wish to donate maybe). • ASDA Green Tokens – we have been put forward for this reward. Anil submitted paperwork to contact awaiting final confirmation. | <p>If Aldryngton selected – will need to communicate to parents to vote for us.</p> |

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| 9 | Agreed Dates of next meetings. <ul style="list-style-type: none"> • Wednesday 16th June 2021 – 7pm | Sabine: can you please create nearer the time. |
| 10 | Car Parked <ul style="list-style-type: none"> • Events which do not need volunteers immediately: - <ul style="list-style-type: none"> i. Silver Coin Mosaics (formerly Copper Coin Mosaic) ii. Happy Circus: PTA Officers and additional volunteers. (Rearranged date: 22ndApril 2022) | |

Shweta Bist and Natalie Stenson, Secretaries for **Aldryngton School PTA** secretary@aldryngtonpta.com

1st written: 05/05/2021