



PTA Emergency General Meeting Minutes

Held on Tuesday 20th October 2021

Present: Kate Johnstone (KJ), Anil (AM), Amanda Ellis (AE), Sara Deadman (SD), Mark Weider (MW), David Spedding (DS), Victoria Duffield (VD), Priya Gupta (PG), Sabine Bickle (SB), Keyura (K), Hema Ramabhotla (HR), tina Shepherd (TS), Amanda Bates (AB), Freya O'Mara (FOM), Delyth Edwards (DE), Bonnie & Sam, Natalie Stenson (NS), Shweta Bist (SB), Sarah Coleman (SC), Lisa-Qiao Ying (LY), TT, Rubina Samdani (RS),

Apologies: Sarah Byrne (SB)

Item		Action
1	Welcome and Apologies	
2	Election of Chair <ul style="list-style-type: none"> Election of Chair: Kate Johnstone was proposed by AM and seconded by AE Kate Johnstone to be the elected Officer for 2021/2022. Appointed Election of Co-chair: Freya O'Mara was proposed by AM and seconded by KJ Freya O'Mara to be the elected Officer for 2021/2022. Appointed 	
3	Election of Secretary and Co-Vice Chair <ul style="list-style-type: none"> Election of Secretary: Sarah Byre was proposed by AM and seconded by AE Sarah Byrne to be the elected Officer for 2021/2022. Appointed Election of Co-Secretary: Sara Deadman was proposed by AM and seconded by NS Sara Deadman to be the elected Officer for 2021/2022. Appointed Election of Co-Vice Chair: Lisa (Qiuo) Ying was proposed by PG and seconded by NS. Lisa (Qiuo) Ying to be the elected Officer for 2021/2022. Appointed 	<p>Change of signatures – David Spedding to action they are online forms that the individuals will need to complete along with proof of ID and phot ID.</p> <p>Anil to collate contact numbers and emails of new members to create WhatsApp group and Mr Windish will need for email accounts.</p> <p>Handover to Chairs – Anil to Freya and Kate on Friday 22nd</p> <p>Handover to Secretaries Natalie and Shweta to forward emails that Hannah and Tiff had shared along with uploading our copies to Google drive area (that Michela showed me). Talk through licenses needed for events coming up, insurance, charity commissions. Shweta dealing with charity commissions changes.</p>

4	<p>A strong team of event-leads have already been confirmed for 2021/2022:</p> <ul style="list-style-type: none"> - Communications (newsletter, web pages): Vicki Duffield - Staff Reps: Mrs Coleman and Mrs Samdani - Class Reps: <paused for this year> <p>Autumn Term</p> <ul style="list-style-type: none"> - Coffee Mornings: Officers - Create a Card: Charlotte Marion - Christmas Consumables: Sabine Heine-Bickle (paused due to Covid) - Wrap-a-Present: Priya Gupta, Natalie Stenson, Erika Augusti and Delyth Edwards - Santa Run: Amada Bates, Emily Counihan and Hannah Selman - Christmas Fayre: Sabine Bickle, Teng JunJun and other PTA members <p>Spring Term</p> <ul style="list-style-type: none"> - Easter Egg Hunt: Hannah Selman and Tiffany Forshaw - Quiz Nights and Bingo Nights: Philip Byrne, Officers and PTA members - Happy Circus (only falls every 2 years): Amanda Ellis Teng JunJun, Rena Annobil, Katie O'Dwyer and Murali Moorthy <p>Summer Term</p> <ul style="list-style-type: none"> - Ice Lollies sale: Anil Madineni and Priya Gupta - Silver Coin Mosaics: Shweta Bist - Pool Club: Tina Shepherd and Jo Beale - Try-a-Tri: David Spedding, supported by Mark Fielding, Emily Counihan, Sabine Heine-Bickle (Health and Safety), James Harvey, Priya Gupta, Shweta Bist, Rena Annobil, Murali Moorthy and Anil Madineni - Summer Fayre: Led by the school supported by the officers <p>Regular Fundraiser Events</p> <ul style="list-style-type: none"> - School Discos: Natalie Stenson and Kelly Peacock - Family Lounge: Victoria Duffield, Rachel Fielding, Alison Payne, Jo Beale and 1 more needed (MS/US) - Non-Uniform Days: Minesh Jobanputra and Shilpa Bhatia - Bake Sales: Anna Dieguez and Michelle Harris - Second-Hand Uniform Sales: Tina Shepherd - Textile Collections: Hema Ramabhotla - Cash4Coins: Tiffany Forshaw 	
5	<p>Dates of next meetings</p> <ul style="list-style-type: none"> • Next meeting to be Tuesday 2nd November @ 7pm via TEAMS • Main agenda item will be Christmas Fayre (Market) proposed to have on Saturday 4th December outside. 	Tina to sort link and meeting
6	<p>Other information captured and briefly discussed:</p> <ul style="list-style-type: none"> - Sabine offered to lead Christmas Fayre - Vicki Duffield – Bottle Tombola - Lisa Ying, Priya, Natalie Stenson to help - Maybe external stalls – one parent Louise Micklewhite enquired via Facebook as runs Bodyshop parties. Will we charge for stalls? (Previously think £10 and Emily Coulihan ran) - Amanda Ellis to Lead Happy Circus event in April 2022 - Few other parents signed up to volunteer in Happy Circus and Try a Tri. - Santa Run hopefully will happen in school, ran by Amanda Bates and Hannah Selman 	

These minutes were confirmed by the PTA as a true and accurate record of the meeting.

Signed: Natalie Stenson and Shweta Bist, Secretaries, Aldryngton PTA

Date: 27th October 2021