



## PTA Meeting Minutes

Held on 24<sup>th</sup> February 2023

**Present Committee:** Tina Shepherd – Vice-Chair (TS), Caroline Fenning – Deputy Head (CF), Sara Deadman (SD), David Spedding (DS), Shweta Bist-Jaryal (SB), Leanne Tomlin (LT), Chami Waduge (CW), Julia Franks (JF)- 8 attendees

Item	Minutes	Action
	<p><b>Welcome and apologies</b> – Apologies from Mark Wieder, Freya O’Mara, Victoria Duffield, Priya Ahluwalia Gupta and Michelle Fenton.</p>	
1	<p><b>Minutes of last meeting 10th January 2023 -</b> Outstanding actions/agenda points:</p> <ul style="list-style-type: none"> <li>• Email detailing volunteer roles to be put together and communicated via ParentMail.</li> <li>• Pool Club – Resus Training dates.</li> <li>• Yearlinks – do we need to revisit?</li> <li>• Groundworks Party – Not discussed</li> <li>• Bulk discount on medals for sports day and Try-a-Tri.</li> </ul>	<ul style="list-style-type: none"> <li>• Newsletter included details of volunteer roles.</li> <li>• <b>TS</b> leading Pool Club – will firm up Resus dates once issue with pump has been resolved.</li> <li>• <b>TS</b> to speak with Toshiko Nadar to organise communication to current YearLinks to establish if they are happy to continue.</li> <li>• <b>DS</b> to catch up with Freya O’Mara.</li> </ul>
2	<p><b>Treasurer’s report (DS) (see attachments for full report)</b> Please find attached the PTA Treasurer's report for the school year up to 24th Feb 2023.</p> <p>Funds available to invest in School projects is £23,648.</p> <p>Key fundraising activities in the past half term:</p> <p>ASDA Green Token scheme £400 cheque received</p> <p>Christmas carol singing at Maiden Erleigh nature reserve donation £68</p> <p>Amazon Smile Fundraising £33 (will be one more payment to come for Q1 2023)</p> <p>Secondhand Uniform Sales £10</p> <p>Match Funding Income:</p> <p>Additional Match Funding for Diwali Fayre £150 (Pfizer)</p> <p>Additional Match Funding for Xmas Fayre £100 (Cadburys)</p>	

<p><b>3</b></p>	<p><b>Head Teacher's report (CF)</b>  Whiteboards purchased by PTA have all been installed and are working well. The school has kept the previous projectors and wondered if the PTA would like them with a view to sell them?</p> <p>Idea from the school council regarding the playground to have an all weather surface within a caged area where ball games could be played. To replace the current long jump.</p> <p>Drama Workshop hosted by South Hill Park quoted £2500 for 12 sessions.</p> <p>Additional Accelerated Reader books for year 2 after they have completed the Read Write inc books quoted £2,000.</p>	<ul style="list-style-type: none"> <li>• <b>CF</b> to check that Drama Workshop would include all year groups.</li> <li>• <b>DS</b> advised that funds for books we committed last year have not been used, need to check with the school re invoicing.</li> </ul>
<p><b>4</b></p>	<p><b>Events this term</b></p> <ul style="list-style-type: none"> <li>• Disco – 30<sup>th</sup> March 2023 confirmed date</li> <li>• Easter Egg Hunt</li> <li>• World Book Day 2<sup>nd</sup> March</li> </ul>	<ul style="list-style-type: none"> <li>• <b>LT &amp; CW</b> volunteered to join Disco team.</li> <li>• Easter Egg Hunt being led by Hannah MacIndoe and Tiffany Forshaw.</li> <li>• Moved to 3<sup>rd</sup> March due to strikes. <b>TS</b> to organise book sale of current stock of books in school playground after school.</li> </ul>
<p><b>5</b></p>	<p><b>Future events/actions</b></p> <ul style="list-style-type: none"> <li>• Pool Club</li> <li>• Coronation Tea Party</li> <li>• Try-a-Tri Sat 17<sup>th</sup> June</li> <li>• Coronation Tea Party suggestion (Fri 12<sup>th</sup> May).</li> <li>• Eid Fayre</li> <li>• Diwali Fayre proposed date Sat 4<sup>th</sup> November.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>TS</b> leading- school need to replace pump so start date delayed until 2<sup>nd</sup> May- 3<sup>rd</sup> week in September.</li> <li>• <b>TS</b> leading – date changed to coincide with Maypole event on 5<sup>th</sup> May. Looking into purchasing bookmarks as a keepsake for all children.</li> <li>• <b>DS</b> Try-a-Tri applications to go out before Easter break. Need to confirm the leads for each section. Crowdfunder will be needed despite their transaction charge. Request if parents can cover this as part of their fee (22p per transaction). <b>TS</b> looking into how to optimise match funding.</li> <li>• Original date of 27<sup>th</sup> June for Eid fayre changed to 1<sup>st</sup> July due to moon sightings. <b>SB</b> Feeding back to Eid team.</li> <li>• <b>SB</b> to check dates to ensure gap between Diwali and Christmas fayres.</li> </ul>
<p><b>6</b></p>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Mother's day/Father's day</li> <li>• Loddon Summer Fayre 1<sup>st</sup> July</li> <li>• Doughies email</li> </ul>	<ul style="list-style-type: none"> <li>• <b>LT</b> suggested this could be celebrated like WAP. Stock for WAP already being held in PTA garage so little room for anymore. Homemade cards were suggested. <b>LT</b> to look into this further. Mother's day is 19<sup>th</sup> March.</li> </ul>

		<ul style="list-style-type: none"> <li>• <b>SD</b> to respond to email from Loddon School PTA regarding their date for Summer fayre and whether this would clash with our events. Also, they mentioned potential to combine events in the future. This was deemed a nice idea but feasibility re insurance etc was thought to cause issues.</li> <li>• Doughies (cook at home pizza kit) emailed as potential fundraiser. Parked for now.</li> </ul>
<b>7</b>	<b>Car Parked for next meeting</b> <ul style="list-style-type: none"> <li>• PTA Constitution amendment.</li> <li>• Coffee morning re-purpose/rename</li> </ul>	<ul style="list-style-type: none"> <li>• Both of these items to be removed from the agenda as parked for a number of meetings.</li> </ul>
<b>8</b>	<b>Date of next meeting – Wednesday 19<sup>th</sup> April 2023 at 7pm via Teams</b>	<ul style="list-style-type: none"> <li>• Teams link to be included in meeting agenda. TS to send to secretary.</li> </ul>

Sara Deadman/Michelle Felton Secretaries for **Aldryngton School PTA** [secretary@aldryngtonpta.com](mailto:secretary@aldryngtonpta.com)

*1st written: 28.02.23*